

NEW CONTRACTS ONLY
PURCHASING DIVISION - CITY COUNCIL RECOMMENDATION SHEET

REJECTION () EQUALIZATION APPLIED () CITY COUNCIL APPROVAL DATE: _____

BUYER'S APPROVAL: HH 12-10-2014 PO 2901715 RFQ# 49572
INITIALS DATE

SUPERVISOR'S APPROVAL: _____ NO WAIVER OF RECONSIDERATION
INITIALS DATE

AWARD NOTICE BY: _____ TO CITY COUNCIL BY _____

STANDARD P.O. (☒) B.P.O. () C.P.O. () AWARD SHEET ATTACHED () RENEWAL OPTIONS: 0

COMMODITY: One (1) 3- 5 Ton Vibatory Asphalt Roller

PERIOD: (IF CONTRACT) One - Time Buy

AWARDED TO: (NAME OF COMPANY) Southeastern Equipment CO.

ADDRESS: 48545 Grand River Ave. CITY: Novi STATE MI. ZIP 48374 (STREET ADDRESS NOT A P.O. BOX #)

PAYMENT TO: X AS ABOVE OR ADDRESS CITY STATE ZIP

EXPIRATION DATE

This contract HRD
 1-15-2015 INCOME TAX
 12-30-2014 REAL ESTATE TAX
 _____ PERSONAL PROPERTY TAX
 _____ EXECUTIVE ORDER 22

BUYER'S INITIALS

 HH
 HH

() SOLE BID
 (X) LOWEST BID
 () LOWEST TOTAL BID
 () LOWEST ACCEPTABLE BID
 () LOWEST EQUALIZED BID
 _____ DETROIT BASED
 _____ OPEN
 _____ SUB-CON

ANNUAL PURCHASE VALUE

ESTIMATED COST: \$ _____ ONE TIME PURCHASE YES ACTUAL COST: \$ 47,733.00

QUANTITY: 1 OR NO. OF ITEMS _____ UNIT PRICES RANGE FROM: \$ 47,733.00 TO: \$47,733.00
 USING DEPARTMENT(S): DPW

EQUALIZATION STATISTICS:

LOWEST EQUALIZED VENDOR: _____
 ACTUAL LOWEST VENDOR: _____ NON-EQUALIZED POTENTIAL SAVINGS: \$ _____

NEW CONTRACT SAVINGS: NEGOTIATION [] BIDDING [] CO-OP []
 OLD CONTRACT # _____ PREVIOUS CONTRACT AMT: \$ _____ POTENTIAL SAVINGS: \$ _____

NO. OF BIDS SOLICITED <u>7</u>	NO. OF BIDS RECEIVED <u>2</u>	CITY FUNDS <u>100%</u>	STATE FUNDS <u>100%</u>	FEDERAL FUNDS _____%	Other FUNDS _____%
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CHARGE ACCOUNT: 3302 - 190870 - 000050 - 644600 - 04190 - 000000 - A4570

PRICE(S) ARE F.O.B.: Detroit TERMS: NET 30

**RECOMMENDATION
PARTICULARS**

FORMAL ☒
 INFORMAL ()

GUARANTEES

BID DEPOSIT () \$ _____
 PERFORMANCE BOND () \$ _____
 PAYMENT BOND () \$ _____

INSURANCE

PROP. DAMAGE (P/O) () \$ _____
 PUBLIC LIABILITY (B/I) () \$ _____
 MICH WORKER'S COMP () STATUTORY REQ.

BID BOND RETURNED () OTHER () \$ _____ C OF D ASSDL NAME INS. () P/L () P/D () OTHER

FRC Approval **FEB 23 2015**

cc **JAN 20 2015**



CITY OF DETROIT
FINANCE DEPARTMENT
PURCHASING DIVISION
1008 COLEMAN A. YOUNG
MUNICIPAL CENTER
DETROIT, MICHIGAN 48226
PHONE 313-224-4600
FAX 313-224-4374

IF THIS PURCHASE ORDER
DOES NOT AGREE WITH THE
BID YOU SUBMITTED,
PLEASE CONTACT THE
PURCHASING DIVISION.

Purchase Order

PURCHASE ORDER NO. REVISION PAGE

2901722 0 1

THE ABOVE NUMBER MUST APPEAR ON ALL INVOICES AND SHIPMENTS.

SHIP TO

2633 Michigan Ave
Detroit, MI 48216
United States

BILL TO

Coleman A Young Municipal Ce
2 Woodward Avenue
Ste 642
Detroit, MI 48226
United States

SUPPLIER

ALTA EQUIPMENT COMPANY INC
28775 BECK ROAD
WIXOM, MI 48393

SUPPLIER NO. 1119665	DATE OF ORDER/BUYER 08-DEC-14 H Hughes	REVISED DATE/BUYER
PAYMENT TERMS Net 45	SHIP VIA Lowest Cost Carrier	F.O.B. Delivered
FREIGHT TERMS Account of seller	REQUESTOR/DELIVER TO Edwards, Wendell B	CONFIRM TO / TELEPHONE (248) 449-6700

LINE	ITEM NUMBER / DESCRIPTION	DELIVERY DATE	QUANTITY	UNIT	UNIT PRICE	EXTENSION	TAX
	<p>THIS PURCHASE ORDER ISSUED TO COVER THE COST TO SUPPLY FIVE (5) SPRAY INJECTION PATCHING TRAILERS AND ONE (1) STORAGE TANK.</p> <p>CC APPROVAL DATE: JANUARY 20, 2015,</p> <p>THIS IS A ONE - TIME BUY</p> <p>FURNISH : THE CITY OF DETROIT DEPARTMENT OF PUBLIC WORKS (DPW) WITH FIVE (5) SPRAY INJECTION PATCHING TRAILERS AND A STATIONARY EMULSION STORAGE TANK IN ACCORDANCE WITH THE SPECIFICATIONS IN RFQ 49584.</p> <p>TERMINATION OF CONTRACT: The City reserves the absolute right to terminate this contract in whole or in part for the convenience of the City at its sole discretion on thirty (30) days written notice to the Vendor.</p> <p>It is the vendor's responsibility to mail or cause to be delivered a valid original invoice to Finance, Accounts Payable Section with a photographic copy to the contracting officer designated within the contract or purchase order.</p> <p>A valid invoice meets the following requirements:</p> <p>Vendor Information: Full name of business, Federal Identification Number, unique invoice number, date of invoice, reference to City of Detroit purchase order number, part of item number (as referenced in the purchase order)</p>						

CONTRACTS AND PURCHASES BETWEEN THE VENDOR AND THE CITY OF DETROIT ARE SUBJECT TO FEDERAL, STATE AND LOCAL LAWS INCLUDING, BUT NOT LIMITED TO, EQUAL EMPLOYMENT OPPORTUNITY AND AFFIRMATIVE ACTION. THE CITY MAY TERMINATE THE CONTRACT FOR CAUSE OR CONVENIENCE. NO CHANGES EFFECTIVE UNLESS AGREED TO IN WRITING BY CONTRACT AMENDMENT. ONLY SUCH GOODS WILL BE PAID FOR AS COMPLY EXACTLY WITH WRITTEN DESCRIPTION. WHEN SHIPPED VIA COMMON CARRIER, MAIL SHIPPING NOTICE DIRECTLY TO RECEIVING POINT. CASH TERMS DATE FROM RECEIPT AND ACCEPTANCE OF GOODS AND CORRECT INVOICE. PATENTS-CONTRACTORS SHALL PROTECT AND INDEMNIFY AGAINST EXPENSE OF ANY NATURE, SHALL BEAR COST OF ANY SUITS WHICH MAY ARISE, AND SHALL PAY ALL DAMAGES WHICH MAY BE AWARDED AGAINST THE CITY FOR THE USE UNDER THIS SPECIFICATION OF ANY PATENTED DEVICE, PROCESS, APPARATUS, MATERIAL OR INVENTION. THE CITY RESERVES THE RIGHT TO AUDIT EMPLOYEE PAYROLL RECORDS TO VERIFY LABOR CHARGES UPON 72 HOURS NOTICE.

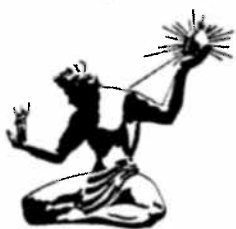
Total

Continued

Boydie Jackson

PURCHASING DIRECTOR'S SIGNATURE
NOT VALID WITHOUT AUTHORIZED SIGNATURE

Fee approval FEB 23 2015



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SUPPLIER

ALTA EQUIPMENT COMPANY INC
28775 BECK ROAD
WIXOM, MI 48393

SUPPLIER NO.	1119665	DATE OF ORDER/BUYER	08-DEC-14 H Hughes	REVISED DATE/BUYER	
PAYMENT TERMS	Net 45	SHIP VIA	Lowest Cost Carrier	F.O.B.	Delivered
FREIGHT TERMS	Account of Seller	REQUESTOR/DELIVER TO	Edwards, Wendell B	CONFIRM TO / TELEPHONE	(248) 449-6700

LINE	ITEM NUMBER / DESCRIPTION	DELIVERY DATE	QUANTITY	UNIT	UNIT PRICE	EXTENSION	TAX
	<p>Quantity and Pricing Information: Description of goods or services, part or item number (as referenced in the purchase order), quantity of goods or services provided, unit price of goods or services provided, part or item subtotal (quantity * unit cost), discount terms (if applicable)</p> <p>Delivery Information: Location and date of delivery of goods or services provided, delivery terms (as referenced in the purchase order agreement)</p> <p>INVOICING: All invoices submitted against the contract must include part or item numbers and part or item description, list price, and applicable discount. Items not properly invoiced will not be paid. It is the vendor's responsibility to ensure delivery of invoice(s) to the proper City Dept/Div/Personnel. Invoices must meet the following conditions for payment: a) Price on invoice must correspond to the pricing listed on purchase order and/or contract. b) Contractor must submit price lists in accordance with bid requirements. c) Original invoice must be submitted to the appropriate City of Detroit Account's Payable Section. d) Copy of invoice must be submitted to the department personnel identified on the purchase order as being responsible for processing payment. If a department contact person is not listed on the purchase order the vendor shall request in writing, from the Purchasing Division the name and phone number of the contact person responsible for processing payment.</p> <p>The individual responsible for accepting performance under this Purchase Order is Wendell Edwards at phone number 313-628-2794. The contact person</p>						

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Total

Continued

PURCHASING DIRECTOR'S SIGNATURE
NOT VALID WITHOUT AUTHORIZED SIGNATURE



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FINANCE DEPARTMENT
PURCHASING DIVISION
1008 COLEMAN A. YOUNG
MUNICIPAL CENTER
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SUPPLIER

ALTA EQUIPMENT COMPANY INC
28775 BECK ROAD
WIXOM, MI 48393

LINE	ITEM NUMBER / DESCRIPTION	DELIVERY DATE	QUANTITY	UNIT	UNIT PRICE	EXTENSION	TAX
from whom payment should be requested is the same as above.							
1	Installation of Storage Tank o SHIP TO: Address at top of page		1.00	Each	69483	69,483.00	N
2	Spray Injection Trailer o SHIP TO: Address at top of page		5.00	Each	55958	279,790.00	N
Total						349,273.00	

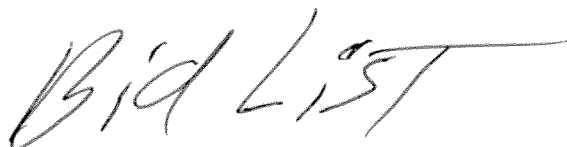
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Boysie Jackson
PURCHASING DIRECTOR'S SIGNATURE
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FRC Approval FEB 23 2015

BID TABULATION

ASSUMPTIONS			Supplier 1			Supplier 2			ASSUMPTIONS			Supplier 3		
D-BB's			Alta Equipment Co. Inc.			D-BB's			D-BB's					
D-RB's			28775 Beck Rd.			D-RB's			D-RB's					
D-BB's w/HQ in Detroit			Wixom, Mi. 48393			D-BB's w/HQ in Detroit			D-BB's w/HQ in Detroit					
D-BB's						D-BB's			D-BB's					
D-BMBC						D-BMBC			D-BMBC					
Joint Venture			Attn: Brian St. Louis			Joint Venture			Joint Venture					
Mentor Venture			248 - 356 - 5200			Mentor Venture			Mentor Venture					
	UNITS	UNIT PRICE	TOTAL PRICE				UNITS			UNITS	UNIT PRICE	TOTAL PRICE		
(5) Injection Patching Trailers	5	\$55,958.00	\$279,790.00			(5) Injection Patching Trailers	5	NO QUOTE						
(1) Storage Tank	1	\$69,483.00	\$69,483.00			(1) Storage Tank	1	NO QUOTE						
Purchase order TOTAL			\$349,273.00			Purchase order TOTAL			Purchase order TOTAL					
UP TO \$10,000.00						UP TO \$10,000.00			UP TO \$10,000.00					
\$10,000.01-\$100,000.00						\$10,000.01-\$100,000.00			\$10,000.01-\$100,000.00					
\$100,000.01-\$500,000.00						\$100,000.01-\$500,000.00			\$100,000.01-\$500,000.00					
\$500,000.01 AND OVER						\$500,000.01 AND OVER			\$500,000.01 AND OVER					
D-RB's						D-RB's			D-RB's					
D-BB's w/HQ in Detroit						D-BB's w/HQ in Detroit			D-BB's w/HQ in Detroit					
D-BB's						D-BB's			D-BB's					
D-BMBC						D-BMBC			D-BMBC					
Joint Venture						Joint Venture			Joint Venture					
Mentor Venture						Mentor Venture			Mentor Venture					
BID TABULATION GRAND TOTAL:			\$349,273.00			BID TABULATION GRAND TOTAL:			BID TABULATION GRAND TOTAL:					

**Recipients: 11** Response Pending: 11

brian.schultz@michigancat.com	Transferred
crobinson@aisequip.com	Transferred
danweber@dohenysupplies.com	Transferred
don@greatlakesservicecenter.c...	Transferred
gary.oldis@cnh.com	Transferred
jbell@bellequip.com	Transferred
jbrown@cannonequip.com	Transferred
noviparts@southeasternequip.c...	Transferred
Pam Babbish	Transferred
sales@falconme.com	Transferred
walker_jason_c@cat.com	Transferred

Attachments: User: 1, System: 2**Send Options:**

City Council Contract Agenda Items Review Checklist

Reviewer:

Date Received:

Date: December 17, 2014 **Department:** Department Public works (DPW) **Division:** Street Maintenance

Dept Head/Contact Person: Wendell Edwards

Phone No.: 313 – 876 - 0017

Description(5) Injection Trailers & (1) Storage Tank _ Contract No. 2901722 Type: SPO Est. Value: \$
349,273.00

Contract Term (if applicable) to

Funding: City State 100% Federal _% Other:

(Documentation must be furnished by the Dept. if anything other than City funding)

Recommended Supplier: Southeastern Equipment Required Date: 12-15-2014

1. Is the product or service ESSENTIAL to department operations? ☒ Yes ☐ No

If "Yes" please explain why: Street Maintenance

Consequence of not buying: Not able to complete tasks

Was the product or service competitively bid? ☒ Yes ☐ No

(Request copies of bid tabulation/evaluation score sheets as needed)

If the answer to #2 is "NO" explain why there was no competition:

2. Was a Co-Operative Agreement Considered? ☒ Yes ☐ No Co-Operative Name: _____

If answer to #3 is "No" explain why a Co-Op was not considered: _____

3. Were savings achieved?

☐ Yes Amount \$ _____ ☒ No

Were additional savings requested? (10%) ☐ Yes ☒ No

4. Does the supplier currently provide other goods and services to the City? ☒ Yes ☐ No

If yes please list:

5. The business being awarded is New SPO

6. If #6 is a renewal provide justification for renewal: _____

If #6 is a increase/decrease does this represent:

☐ Variance in unit price only (Current unit price \$ _____ Suggest Unit Price \$ _____)

☐ Change in amount/volume of the good or service to be used (no change in unit price)

7. Is this good/service used by other departments? ☒ Yes ☐ No

If "yes" can this req/par be combined other department requirements.? ☐ Yes ☒ No

8. Is this a service that can be performed by City employees? ☒ Yes ☐ No

Is this a service that City employees can be trained to do? ☒ Yes ☐ No

NOTES:

☐

PLACE ON CITY COUNCIL AGENDA

☐

REJECT AND NOTIFY DEPARTMENT DIRECTOR:

SIGNED: _____ DATE: 12-17-2014

INFORMATION PROVIDED BY: Howard Hughes

TITLE: Purchases Agent

PHONE NO. 224-4617



CITY OF DETROIT
FINANCE DEPARTMENT
PURCHASING DIVISION

1008 CITY-COUNTY BUILDING
DETROIT, MICHIGAN 48226
PHONE 313 • 224 • 4600
FAX 313 • 224 • 4374

RFQ: 49572

Page 1 of 2

REFERRAL/RECOMMENDATION FORM

This form is to remain attached to the bids/request and returned with your response.

Date: 12-3-2014

To: Wendell Edwards

Date to be Returned to
Purchasing Division 12-8-2014

From: Howard Hughes

Purchases Agent and Phone Number

The attached documents are being referred for the following reason(s):

☐ Incomplete request: ☐ Budget Approval ☐ Cancelled ☐ Other

☒ Bid Analysis and Recommendation for:

The following bids are attached:

AIS Equipment

Southeastern equipment

14 DEC 11 PM 2:57
CITY OF DETROIT
FINANCE DEPARTMENT
PURCHASING DIVISION

Your recommendations of a bidder are to be located in the space provided in the "Remarks" section on the next page of this form. Do not submit your recommendations on any other form.

REMARKS:

Include all recommendations and remarks below. Attach an additional sheet if necessary.

Your recommendation is to be based on the bid specifications and content of the bid. If the lowest bidder or bidders do not meet the specifications, list the major deviations for each. Rejections must be based on actual exceptions, or on details submitted in the bid.

Legal questions or concerns should be included in the analysis. If necessary, the Purchasing Division may request a legal opinion.

Recommendations for bids over \$25,000.00 must be approved by the Department Director, Deputy Director, or the appropriate persons listed on the "City of Detroit Authorized Signature Record."

All bids for RFQ 49572, Furnish 3-5 Ton Roller, have been received and reviewed by the

Department of Public Works, Street Maintenance Division.

The low bid is submitted by Southeastern Equipment @ \$45,717 for the BW135AD model. This model takes the following deviation from the requested specifications: 5,850 to 9,000lbs of centrifugal force while the specs call for 6,975 to 10,000lbs of centrifugal force. This deviation is deemed unacceptable to the using department due to the reduced force adversely affecting material compaction.

The second low bid is submitted by Southeastern Equipment @ \$47,733 for the BW138AD model. The bid takes minor deviations from the requested specs which are deemed acceptable to the using department.

The bid from AIS @ 59,734 is deemed acceptable but should only be awarded if Southeastern Equipment is deemed non-awardable.

It is the recommendation of The Department of Public Works to award a contract to Southeastern

Equipment in the amount of \$47,733. In the event a contract cannot be extended to the

low bidder, AIS, should be awarded a contract in the amount of \$ 59,734 for a 3-5 Ton Roller.

Approved By

NAME

TITLE

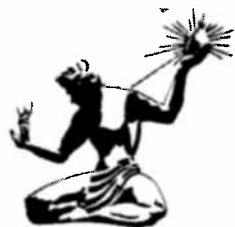
PHONE NUMBER

Additional Comments Attached:

Yes _____ No _____

ASSUMPTIONS			Supplier 1			ASSUMPTIONS			Supplier 2			ASSUMPTIONS			Supplier 3		
D-BB's			Southeastern Equipment CO.			D-BB's		AIS Construction Equipment			D-BB's			Alltype Truck			
D-RB's			48545 Grand River Ave.			D-RB's		56555 Pontiac Trail			D-RB's						
D-BB's w/HQ in Detroit			Novi, Mich 48374			D-BB's w/HQ in Detroit		New Hudson, MI. 48165			D-BB's w/HQ in Detroit						
D-BSB's						D-BSB's					D-BSB's			NO QUOTE			
D-BMBC						D-BMBC					D-BMBC						
Joint Venture			Attn: Mike: Zalewski 248-349-9922			Joint Venture		Attn: Chris Robinson 248-866-3168			Joint Venture						
Mentor Venture						Mentor Venture					Mentor Venture						
	UNITS	UNIT PRICE	TOTAL PRICE				UNITS	UNIT PRICE	TOTAL PRICE			UNITS	UNIT PRICE	TOTAL PRICE			
	1		\$47,733.00				1		\$59,734.00			1					
Purchase order TOTAL			\$47,733.00			Purchase order TOTAL			\$59,734.00			Purchase order TOTAL				\$0.00	
UP TO \$10,000.00						UP TO \$10,000.00						UP TO \$10,000.00					
\$10,000.01-\$100,000.00						\$10,000.01-\$100,000.00						\$10,000.01-\$100,000.00					
\$100,000.01-\$500,000.00						\$100,000.01-\$500,000.00						\$100,000.01-\$500,000.00					
\$500,000.01 AND OVER						\$500,000.01 AND OVER						\$500,000.01 AND OVER					
D-RB's						D-RB's						D-RB's					
D-BB's w/HQ in Detroit						D-BB's w/HQ in Detroit						D-BB's w/HQ in Detroit					
D-BSB's						D-BSB's						D-BSB's					
D-BMBC						D-BMBC						D-BMBC					
Joint Venture						Joint Venture						Joint Venture					
Mentor Venture						Mentor Venture						Mentor Venture					
BID TABULATION GRAND TOTAL:			\$47,733.00			BID TABULATION GRAND TOTAL:			\$59,734.00			BID TABULATION GRAND TOTAL:				\$0.00	

ASSUMPTIONS		Supplier 4		Supplier 5		Supplier 6		ASSUMPTIONS	
D-BB's		Cannon Equipment		D-BB's	1	D-BB's		D-BB's	
D-RB's	1			D-RB's		D-RB's		D-RB's	
D-BB's w/HQ in Detroit	1			D-BB's w/HQ in Detroit		D-BB's w/HQ in Detroit		D-BB's w/HQ in Detroit	
D-BSB's	1			D-BSB's		D-BSB's		D-BSB's	
D-BMBC	1			D-BMBC		D-BMBC		D-BMBC	
Joint Venture				Joint Venture		Joint Venture		Joint Venture	
Mentor Venture				Mentor Venture		Mentor Venture		Mentor Venture	
	UNITS	UNIT PRICE	TOTAL PRICE		UNITS	UNIT PRICE	TOTAL PRICE		UNITS
		\$0.00				\$0.00			\$0.00
		\$0.00				\$0.00			\$0.00
		\$0.00				\$0.00			\$0.00
		\$0.00				\$0.00			\$0.00
		\$0.00				\$0.00			\$0.00
		\$0.00				\$0.00			\$0.00
		\$0.00				\$0.00			\$0.00
Purchase order TOTAL		\$0.00		Purchase order TOTAL		\$0.00		Purchase order TOTAL	\$0.00
UP TO \$10,000.00				UP TO \$10,000.00				UP TO \$10,000.00	
\$10,000.01-\$100,000.00				\$10,000.01-\$100,000.00				\$10,000.01-\$100,000.00	
\$100,000.01-\$500,000.00				\$100,000.01-\$500,000.00				\$100,000.01-\$500,000.00	
\$500,000.01 AND OVER				\$500,000.01 AND OVER				\$500,000.01 AND OVER	
D-RB's				D-RB's				D-RB's	
D-BB's w/HQ in Detroit				D-BB's w/HQ in Detroit				D-BB's w/HQ in Detroit	
D-BSB's				D-BSB's				D-BSB's	
D-BMBC				D-BMBC				D-BMBC	
Joint Venture				Joint Venture				Joint Venture	
Mentor Venture				Mentor Venture				Mentor Venture	
BID TABULATION GRAND TOTAL:		\$0.00		BID TABULATION GRAND TOTAL:		\$0.00		BID TABULATION GRAND TOTAL:	\$0.00



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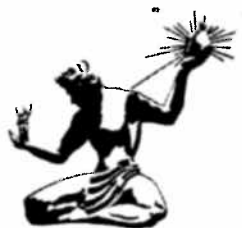
Coleman A Young Municipal Ce
2 Woodward Avenue
Ste 642
Detroit, MI 48226
United States

SUPPLIER

SOUTHEASTERN EQUIPMENT CO INC
48545 GRAND RIVER AVE
NOVI, MI 48374

SUPPLIER NO. 15249		DATE OF ORDER/BUYER 08-DEC-14 H Hughes		REVISED DATE/BUYER	
PAYMENT TERMS Net 30		SHIP VIA Lowest Cost Carrier		F.O.B. Delivered	
FREIGHT TERMS Account of Seller		REQUESTOR/DELIVER TO Edwards, Wendell B		CONFIRM TO / TELEPHONE	

LINE	ITEM NUMBER / DESCRIPTION	DELIVERY DATE	QUANTITY	UNIT	UNIT PRICE	EXTENSION	TAX
	THIS PURCHASE ORDER ISSUED TO COVER THE COST TO SUPPLY ONE 3-5 TON VIBRATORY ASPHALT ROLLER AT A COST OF \$47,733.00						
	CC APPROVAL DATE: JANUARY 20, 2015,						
	THIS IS A ONE - TIME BUY						
	FURNISH : CITY OF DETROIT DEPARTMENT OF PUBLIC WORKS (DPW) ONE (1) 3-5 TON VIBRATORY ASPHALT ROLLER IN ACCORDANCE TO SPECIFICATIONS IN RFQ 49572.						
	TERMINATION OF CONTRACT: The City reserves the absolute right to terminate this contract in whole or in part for the convenience of the City at its sole discretion on thirty (30) days written notice to the Vendor.						
	It is the vendor's responsibility to mail or cause to be delivered a valid original invoice to Finance, Accounts Payable Section with a photographic copy to the contracting officer designated within the contract or purchase order.						
	A valid invoice meets the following requirements:						
	Vendor Information: Full name of business, Federal Identification Number, unique invoice number, date of invoice, reference to City of Detroit purchase order number, part of item number (as referenced in the purchase order)						
	Quantity and Pricing Information: Description of goods or services, part or item number (as referenced in the purchase order), quantity of goods or services provided, unit price of goods or services provided, part or item						
CONTRACTS AND PURCHASES BETWEEN THE VENDOR AND THE CITY OF DETROIT ARE SUBJECT TO FEDERAL, STATE AND LOCAL LAWS INCLUDING, BUT NOT LIMITED TO, EQUAL EMPLOYMENT OPPORTUNITY AND AFFIRMATIVE ACTION • THE CITY MAY TERMINATE THE CONTRACT FOR CAUSE OR CONVENIENCE • NO CHANGES EFFECTIVE UNLESS AGREED TO IN WRITING BY CONTRACT AMENDMENT • ONLY SUCH GOODS WILL BE PAID FOR AS COMPLY EXACTLY WITH WRITTEN DESCRIPTION • WHEN SHIPPED VIA COMMON CARRIER, MAIL SHIPPING NOTICE DIRECTLY TO RECEIVING POINT • CASH TERMS DATE FROM RECEIPT AND ACCEPTANCE OF GOODS AND CORRECT INVOICE • PATENTS-CONTRACTORS SHALL PROTECT AND INDEMNIFY AGAINST EXPENSE OF ANY NATURE, SHALL BEAR COST OF ANY SUITS WHICH MAY ARISE, AND SHALL PAY ALL DAMAGES WHICH MAY BE AWARDED AGAINST THE CITY FOR THE USE UNDER THIS SPECIFICATION OF ANY PATENTED DEVICE, PROCESS, APPARATUS, MATERIAL OR INVENTION • THE CITY RESERVES THE RIGHT TO AUDIT EMPLOYEE PAYROLL RECORDS TO VERIFY LABOR CHARGES UPON 72 HOURS NOTICE.					Total		Continued
							
					PURCHASING DIRECTOR'S SIGNATURE NOT VALID WITHOUT AUTHORIZED SIGNATURE		



CITY OF DETROIT
FINANCE DEPARTMENT
PURCHASING DIVISION
1008 COLEMAN A. YOUNG
MUNICIPAL CENTER
DETROIT, MICHIGAN 48226
PHONE 313-224-4600
FAX 313-224-4374

SUPPLIER

SOUTHEASTERN EQUIPMENT CO INC
48545 GRAND RIVER AVE
NOVI, MI 48374

IF THIS PURCHASE ORDER
DOES NOT AGREE WITH THE
BID YOU SUBMITTED,
PLEASE CONTACT THE
PURCHASING DIVISION.

Purchase Order

PURCHASE ORDER NO. REVISION PAGE

2901715 0 2

THE ABOVE NUMBER MUST APPEAR ON ALL INVOICES AND SHIPMENTS.

SHIP TO

2633 Michigan Ave
Detroit, MI 48216
United States

BILL TO

Coleman A Young Municipal Ce
2 Woodward Avenue
Ste 642
Detroit, MI 48226
United States

SUPPLIER NO.	15249	DATE OF ORDER/BUYER	08-DEC-14 H Hughes	REVISED DATE/BUYER	
PAYMENT TERMS	Net 30	SHIP VIA	Lowest Cost Carrier	F.O.B.	Delivered
FREIGHT TERMS	Account of seller	REQUESTOR/DELIVER TO	Edwards, Wendell B	CONFIRM TO / TELEPHONE	

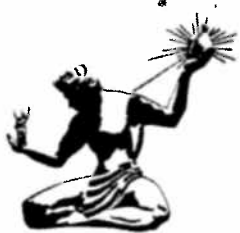
LINE	ITEM NUMBER / DESCRIPTION	DELIVERY DATE	QUANTITY	UNIT	UNIT PRICE	EXTENSION	TAX
	subtotal (quantity * unit cost), discount terms (if applicable)						
	Delivery Information: Location and date of delivery of goods or services provided, delivery terms (as referenced in the purchase order agreement)						
	INVOICING: All invoices submitted against the contract must include part or item numbers and part or item description, list price, and applicable discount. Items not properly invoiced will not be paid. It is the vendor's responsibility to ensure delivery of invoice(s) to the proper City Dept/Div/Personnel. Invoices must meet the following conditions for payment: a) Price on invoice must correspond to the pricing listed on purchase order and/or contract. b) Contractor must submit price lists in accordance with bid requirements. c) Original invoice must be submitted to the appropriate City of Detroit Account's Payable Section. d) Copy of invoice must be submitted to the department personnel identified on the purchase order as being responsible for processing payment. If a department contact person is not listed on the purchase order the vendor shall request in writing, from the Purchasing Division the name and phone number of the contact person responsible for processing payment. The individual responsible for accepting performance under this Purchase Order is Wendell Edwards at phone number 313-628-2794. The contact person from whom payment should be requested is the same as above.						

CONTRACTS AND PURCHASES BETWEEN THE VENDOR AND THE CITY OF DETROIT ARE SUBJECT TO FEDERAL, STATE AND LOCAL LAWS INCLUDING, BUT NOT LIMITED TO, EQUAL EMPLOYMENT OPPORTUNITY AND AFFIRMATIVE ACTION. THE CITY MAY TERMINATE THE CONTRACT FOR CAUSE OR CONVENIENCE. NO CHANGES EFFECTIVE UNLESS AGREED TO IN WRITING BY CONTRACT AMENDMENT. ONLY SUCH GOODS WILL BE PAID FOR AS COMPLY EXACTLY WITH WRITTEN DESCRIPTION. WHEN SHIPPED VIA COMMON CARRIER, MAIL SHIPPING NOTICE DIRECTLY TO RECEIVING POINT. CASH TERMS DATE FROM RECEIPT AND ACCEPTANCE OF GOODS AND CORRECT INVOICE. PATENTS-CONTRACTORS SHALL PROTECT AND INDEMNIFY AGAINST EXPENSE OF ANY NATURE, SHALL BEAR COST OF ANY SUITS WHICH MAY ARISE, AND SHALL PAY ALL DAMAGES WHICH MAY BE AWARDED AGAINST THE CITY FOR THE USE UNDER THIS SPECIFICATION OF ANY PATENTED DEVICE, PROCESS, APPARATUS, MATERIAL OR INVENTION. THE CITY RESERVES THE RIGHT TO AUDIT EMPLOYEE PAYROLL RECORDS TO VERIFY LABOR CHARGES UPON 72 HOURS NOTICE.

Total

Continued

PURCHASING DIRECTOR'S SIGNATURE
NOT VALID WITHOUT AUTHORIZED SIGNATURE



CITY OF DETROIT
FINANCE DEPARTMENT
PURCHASING DIVISION
1008 COLEMAN A. YOUNG
MUNICIPAL CENTER
DETROIT, MICHIGAN 48226
PHONE 313-224-4600
FAX 313-224-4374

IF THIS PURCHASE ORDER
DOES NOT AGREE WITH THE
BID YOU SUBMITTED,
PLEASE CONTACT THE
PURCHASING DIVISION.

Purchase Order

PURCHASE ORDER NO. 2901715 REVISION 0 PAGE 3

THE ABOVE NUMBER MUST APPEAR ON ALL INVOICES AND SHIPMENTS.

SHIP TO

2633 Michigan Ave
Detroit, MI 48216
United States

BILL TO

Coleman A Young Municipal Ce
2 Woodward Avenue
Ste 642
Detroit, MI 48226
United States

SUPPLIER

SOUTHEASTERN EQUIPMENT CO INC
48545 GRAND RIVER AVE
NOVI, MI 48374

SUPPLIER NO.

15249

DATE OF ORDER/BUYER

08-DEC-14 H Hughes

REVISED DATE/BUYER

PAYMENT TERMS

Net 30

SHIP VIA

Lowest Cost Carrier

F.O.B.

Delivered

FREIGHT TERMS

Account of seller

REQUESTOR/DELIVER TO

Edwards, Wendell B

CONFIRM TO / TELEPHONE

LINE	ITEM NUMBER / DESCRIPTION	DELIVERY DATE	QUANTITY	UNIT	UNIT PRICE	EXTENSION	TAX
1	3-5 Ton Roller Vibratory Roller, BW138AD-5 o SHIP TO: Address at top of page		1.00	Each	47733	47,733.00	N

CONTRACTS AND PURCHASES BETWEEN THE VENDOR AND THE CITY OF DETROIT ARE SUBJECT TO FEDERAL, STATE AND LOCAL LAWS INCLUDING, BUT NOT LIMITED TO, EQUAL EMPLOYMENT OPPORTUNITY AND AFFIRMATIVE ACTION • THE CITY MAY TERMINATE THE CONTRACT FOR CAUSE OR CONVENIENCE • NO CHANGES EFFECTIVE UNLESS AGREED TO IN WRITING BY CONTRACT AMENDMENT • ONLY SUCH GOODS WILL BE PAID FOR AS COMPLY EXACTLY WITH WRITTEN DESCRIPTION • WHEN SHIPPED VIA COMMON CARRIER, MAIL SHIPPING NOTICE DIRECTLY TO RECEIVING POINT • CASH TERMS DATE FROM RECEIPT AND ACCEPTANCE OF GOODS AND CORRECT INVOICE • PATENTS-CONTRACTORS SHALL PROTECT AND INDEMNIFY AGAINST EXPENSE OF ANY NATURE, SHALL BEAR COST OF ANY SUITS WHICH MAY ARISE, AND SHALL PAY ALL DAMAGES WHICH MAY BE AWARDED AGAINST THE CITY FOR THE USE UNDER THIS SPECIFICATION OF ANY PATENTED DEVICE, PROCESS, APPARATUS, MATERIAL OR INVENTION • THE CITY RESERVES THE RIGHT TO AUDIT EMPLOYEE PAYROLL RECORDS TO VERIFY LABOR CHARGES UPON 72 HOURS NOTICE.

Total

47,733.00

PURCHASING DIRECTOR'S SIGNATURE
NOT VALID WITHOUT AUTHORIZED SIGNATURE

Detroit City Council
Legislative Policy Division

TO: Purchasing Division Staff
FROM: David Teeter
DATE: January 21, 2015

RE: **PURCHASING ITEMS APPROVED BY THE CITY COUNCIL**

There were no contracts Reconsidered that were approved at the Session of January 13, 2015

*The following contracts and purchase orders were reported to the City Council by the indicated Standing Committee, at the Regular Session of January 20, 2015 and **APPROVED***

Budget, Finance and Audit Committee:

No Contracts Reported

Internal Operations Committee:

2895759,Increase	W-3 Construction Co.	+ \$2,459,000 to \$3,209,000	GENERAL SERVICE
	Submitted the Week of Dec. 15, 2014.		
2895761,Increase	Systemp Corp.	+ \$765,000 to \$2,865,000	GENERAL SERVICE
	Submitted the Week of Dec. 15, 2014.		
2895764,Increase	Power Lighting & Technical	+ \$105,000 to \$705,000	GENERAL SERVICE
	Submitted the Week of Dec. 15, 2014.		
2897014	J-Mac Tree and Debris	\$354,521.60	GENERAL SERVICE
	Submitted in the List and Referred January 6, 2015.		
2901057	G's Trees	\$400,000	GENERAL SERVICE
	Submitted in the List and Referred January 6, 2015.		
87072	Brian Farkas	\$62,500	DETROIT BUILDING AUTHORITY
	Submitted in the List and Referred January 13, 2015.		
87055	Dianne Y. Allen (Bd.ofReview,Dist.3)	\$18,360	CITY COUNCIL
	Submitted in the List of January 20, 2015; Placed on Consent Agenda; Approved with <i>WAIVER</i> .		
87060	Willie Smith (Cushingberry)	\$9,750	CITY COUNCIL
	Submitted in the List of January 20, 2015; Placed on Consent Agenda; Approved with <i>WAIVER</i> .		

Purchasing Division

Contracts and Purchase Orders Received, Considered at Regular Session
of January 20, 2015

Page 2

*The following contracts and purchase orders were reported to the City Council by the indicated Standing Committee, at the Regular Session of January 20, 2015 and **APPROVED***

Reported by the Neighborhood and Community Services Committee:

2815275, Ext. Revenue The Right Productions \$ Not Identified RECREATION
Submitted in the List and Referred January 6, 2015; Approved with ***WAIVER***.

Reported by the Planning and Economic Development Committee:

87017 Wilmer G. Griffin \$72,000 PLANNING & DEVELOPMENT
Submitted in the List and Referred January 13, 2015.

Public Health and Safety Committee:

2901510 Strategic Staffing Solutions \$125,399.49 HOMELAND SECURITY
Submitted in the List for the Week of December 8, 2014.

2790946 Trademaster \$68,071 FIRE
Submitted in the List for the Week of December 15, 2014.

2899178 Stryker Medical \$457,345.40 FIRE-EMS
Submitted in the List and Referred January 6, 2015; Correction to Funding submitted Jan. 20, 2015;
Corrected Resolution, with 100% City Funding moved to New Business and approved.

2901737 Jefferson Chevrolet 343,487 POLICE
Submitted in the List and Referred January 6, 2015.

2901715 Southeastern Equipment \$47,733 PUBLIC WORKS
Submitted in the List and Referred January 6, 2015.

2901722 Alta Equipment Company \$349,273 PUBLIC WORKS
Submitted in the List and Referred January 6, 2015.

2871508 (pc-790), Chg. 1 DeMaria Building Co. + \$7,000,000 to \$27,457,244 WAT & SEW
Submitted by Water & Sewerage and Referred January 6, 2015

Purchasing Division
Contracts and Purchase Orders Received, Considered at Regular Session
of January 20, 2015

Page 3

The following contracts were **REFERRED** on January 20, 2015 to the indicated Standing Committee for consideration and report to the City Council.

Referred to Budget, Finance and Audit Committee

No Contracts Referred

Referred to Internal Operations Committee

2654324,Ext.	AssetWorks (fueling)	GENERAL SERVICES
--------------	----------------------	------------------

Referred to Neighborhood and Community Services Committee

No Contracts Referred

Referred to Planning and Economic Development Committee

No Contracts Referred

Referred to Public Health and Safety Committee

2821497,Ext.	PIE Management	ADMINISTRATIVE HEARINGS
2900137	Detroit Building Authority	AIRPORT
2900804	Booth Research Group	POLICE
86955	Tiffany Perry	POLICE
2901724	AIIS Construction Equipment	PUBLIC WORKS
2901820	Crestline Specialties	TRANSPORTATION

Report received from Chief Financial Officer, for Period December 1 through December 31, 2014, the following contracts were **APPROVED**.

Oracle America, Inc. for the use of Oracle Fusion Financial Resource Management System

Application Software Technology for Oracle Cloud Enterprise Resource Planning System

Ultimate Software Group, Inc. for UltiPro Human Resource Management System

Eric Higgs Extension of contract 86491 for Project Manager – Accounting

Purchasing Division
Contracts and Purchase Orders Received, Considered at Regular Session
of January 20, 2015

Page 4

The following items have been HELD for review, discussion or report to the Standing Committees.

Internal Operations Committee

2877416,Chg. Computech Corporation + \$1,015,562.67 to \$2,700,562.67 HUM.RESOURCE
Submitted in the List and Referred January 13, 2015; Questions from CM Cushingberry

2877420,Chg. FutureNet Group + \$1,117,011.10 to \$2,802,011.10 HUM.RESOURCE
Submitted in the List and Referred January 13, 2015; Questions from CM Cushingberry

Public Health and Safety Committee

2901177 Walker's Heating & Cooling \$149,861.61 TRANSPORTATION
Submitted in the List for the Week of December 15, 2014; Held by Council Member Benson

City Council Contract Agenda Items Review Checklist

Reviewer:

Date Received:

Date: December 9, 2014 **Department:** Department Public works (DPW) **Division:** Street Maintenance

Dept Head/Contact Person: Wendell Edwards

Phone No.: 313 – 876 - 0017

Description: 3-5 Ton Vibratory Roller Contract No. 2901715 Type: SPO Est. Value: \$ 47,733.00

Contract Term (if applicable) to

Funding: City State 100 % Federal % Other:

(Documentation must be furnished by the Dept. if anything other than City funding)

Recommended Supplier: Southeastern Equipment Required Date: 12-15-2014

1. Is the product or service ESSENTIAL to department operations? ☒ Yes ☐ No

If "Yes" please explain why: Street Maintenance

Consequence of not buying: Not able to complete tasks

- Was the product or service competitively bid? ☒ Yes ☐ No

(Request copies of bid tabulation/evaluation score sheets as needed)

If the answer to #2 is "NO" explain why there was no competition:

2. Was a Co-Operative Agreement Considered? ☒ Yes ☐ No Co-Operative Name: _____

If answer to #3 is "No" explain why a Co-Op was not considered: _____

3. Were savings achieved?

☐ Yes Amount \$ _____

☒ No

Were additional savings requested? (10%) ☐ Yes ☒ No

4. Does the supplier currently provide other goods and services to the City? ☒ Yes ☐ No

If yes please list:

5. The business being awarded is New Contract

If #6 is a renewal provide justification for renewal: _____

If #6 is a increase/decrease does this represent:

☐ Variance in unit price only (Current unit price \$ _____ Suggest Unit Price \$ _____)

☐ Change in amount/volume of the good or service to be used (no change in unit price)

6. Is this good/service used by other departments? ☒ Yes ☐ No
If "yes" can this req/par be combined other department requirements.? ☐ Yes ☒ No
7. Is this a service that can be performed by City employees? ☒ Yes ☐ No
Is this a service that City employees can be trained to do? ☒ Yes ☐ No
-

NOTES:

☐ **PLACE ON CITY COUNCIL AGENDA**

☐ **REJECT AND NOTIFY DEPARTMENT DIRECTOR:**

SIGNED: _____ DATE: 12-9-2014

INFORMATION PROVIDED BY: Howard Hughes
TITLE: Purchases Agent
PHONE NO. 224-4617



REQUEST FOR INCOME TAX CLEARANCE

REQUESTING DEPARTMENT/DIVISION: Purchasing/St. Main

E-MAIL ADDRESS: _____

CONTACT NAME: _____

PHONE: _____

FAX: _____

Type of Clearance: ☐ New

☒ Renewal (Please submit 30 days prior to submitting bid or expiration date)

To:
A. City of Detroit
Income Tax Division
Coleman A. Young Municipal Center
2 Woodward Avenue, Ste. 512
Detroit, MI 48226

For:
Individual or
Company Name Southeastern Equipment Co., Inc.
Address 48545 Grand River Ave.

Phone: (313) 224-3328 or 224-3329
Fax: (313) 224-4588

City Novi

State MI

Zip Code 48374

Telephone 248-349-9922

Fax # 248-349-9191

E-mail Address mzalewski@southeasternequip.com

B. Name of Chief Financial Officer/Authorized Contact Person
(include address if different from above) Mike Hinton

Telephone # 740-432-6303

10874 E. Pike Rd. Cambridge, OH 43725

Fax # 740-432-3303

Employer Identification or Social Security Number

34-1503254

Spouse Social Security Number

Nature of Contract RFQ#44845

BID CONTRACT AMOUNT (if known):

Labor: \$ _____ Material: \$ 68,854.00

Contract # (if known) _____

C. ALL QUESTIONS MUST BE ANSWERED TO EXPEDITE APPROVAL PROCESS. ANY QUESTION NOT ANSWERED MAY RESULT IN A DENIAL OF INCOME TAX CLEARANCE.

Check One:

☐ Individual

☒ Corporation

☐ Partnership

☐ Estate & Trust

INDIVIDUALS ANSWER QUESTIONS 1,3,4

1. Have you filed joint returns with spouse during the last seven (7) years? (If yes, include spouse SSN above) ☐ Yes ☐ No
2. Are you a student, and/or claimed as a dependent on someone else's tax return? ☐ Yes ☐ No
3. Were you employed during the last seven (7) years? ☐ Yes ☐ No
4. Were you a resident of Detroit during the last seven (7) years? ☐ Yes ☐ No

CORPORATIONS AND PARTNERSHIPS ANSWER QUESTIONS 5,6,7

5. Is the company a new business in Detroit? If yes, attach Employer Registration (Form DSS-4). ☐ Yes ☒ No
6. Will the company have employees working in Detroit? ☐ Yes ☒ No
7. Will the company use sub-contractors or independent contractors in Detroit? ☐ Yes ☒ No

D. FOR INCOME TAX USE ONLY

Has the contractor complied with the provisions of the LAMONT FISHER Income Tax Ordinance?

☒ Yes

☐ No

Signature

INCOME TAX INVESTIGATOR

Date

JAN 15 2014

Expires

JAN 15 2015

☐ Yes

☐ No

Signature

Date

Expires

☐ Yes

☐ No

Signature

Date

Expires

VISIT OUR WEBSITE FOR INFORMATION AND TAX FORMS AT: www.detroitmi.gov

NOTE: An approved Income Tax Certificate may be used in multiple city-wide departments that require a bid. Please contact your completed request form quarterly (due to per form 11) for Income Tax Clearance (Detroit only).

PURCHASING DIVISION
VENDOR CLEARANCE REQUEST

H. Hughes

313-224-461

Submit to Revenue Collections
Purchasing Vendor
1012 Coleman A Young Municipal Center
Detroit, MI 48226
(313) 224 - 4087 (Telephone)
(313) 224 - 4238 (Fax)

Nature of Contract
Contract Amount

DPW Equipment
\$47,705.00

Business Type ☒ Corp ☐ Partnership ☐ Sole Proprietorship ☐ Personal Services

Business Name SOUTHEASTERN EQUIPMENT CO., INC.

Business Address 48545 GRAND RIVER AVE. NOVE MI 48374

Ward/Item #

F I D. NO. 34-1503254

City Personal Property I D #

Owner(s) Name WILLIAM L. BAKER

Owner(s) SS#

Contact Person ERIC PUTNAM

Phone Number 248 349 9922

Fax Number 248 349 9191

Owner(s) Home Address 550 RIDGEMONT LN CAMBRIDGE MI 48135 ☐ Lease ☒ Own

Please do not write below this line for department use only.

Real Property Special Assessment Personal Property Other Receivable

☐ Denied ☐ Denied ☐ Denied ☐ Denied
☒ Approved ☒ Approved ☒ Approved ☒ Approved

Comments:

REVENUE COLLECTIONS
APPROVED
CONTRACT CLEARANCES

Please mail, fax or drop off this Vendor Request Form to the Revenue Collection Unit at the address indicated above. You will be responsible for keeping the clearance and submitting a photocopy to Purchasing with your invoice package.

Signature (City of Detroit)

4-23-14
Date

DEC 30 2014
Expiration Date

REVISED 7-12-2012

COVENANT OF EQUAL OPPORTUNITY

(Application for Clearance - Terms Enforced After Contract is Awarded)

I, being a duly authorized representative of Southeastern Equipment (hereinafter "Contractor"), am hereby authorized to enter into a Covenant of Equal Opportunity, (hereinafter "Covenant") with the City of Detroit, (hereinafter "City"); obligating the Contractor and all sub-contractors, not to discriminate against any employee or applicant for employment, training, education, or apprenticeship connected directly or indirectly with the performance of the contract, with respect to his/her hire, promotion, job assignment, tenure, terms, conditions or privileges of employment because of race, color, religious beliefs, public benefit status, national origin, age, marital status, disability, sex, sexual orientation, or gender identity or expression; except as otherwise exempted under City Code, Ordinance No. 27-2-12.

Contractor will ensure that the City of Detroit Human Rights Department shall receive notification of all potential sub-contractors and a copy of their Covenant prior to the commencement of work on any City of Detroit contract. Contractor further agrees that the City of Detroit reserves the right to require additional information prior to, during, and at any time after the Covenant is fully executed.

Furthermore, Contractor agrees that this Covenant is valid for the life of the contract and/or for a specified period of time as indicated below and that a breach of this Covenant shall be deemed a material breach of contract and be subject to damages pursuant to City Code, Ordinance No. 27-3-2, Section (e).

RFQ/PO No.: (if applicable) PO 2835304

Duration of Covenant _____ to _____

Printed Name of Contractor/Organization Southeastern Equipment Co., Inc.
(Type or Print Legibly)

Contractor Address Novi MI 48374
(City) (State) (Zip)

Contractor Phone/E-mail 248-349-9922 /mzalewski@southeasternequip.com
(Phone) (E-mail)

Printed Name & Title of Authorized Representative Michael R. Zalewski Regional Manager

Signature of Authorized Representative: Michael R. Zalewski

Date: 5.2.14

*** This document **MUST** be notarized ***

Signature of Notary: Wanda Marshall

Printed Name of Seal of Notary: Wanda Marshall

My Commission Expires: 10/15/2020

WANDA MARSHALL
Notary Public, State of Michigan
County of Oakland
My Commission Expires 10-15-2020
Acting in the County of Oakland

FOR CONTRACTING DEPARTMENT USE ONLY:

Copy Rec'd: 1/1 Received by: _____ Title: _____

Please fax a COPY of the notarized Covenant and Award Letter to the Human Rights Department (313) 224-3434



CERTIFICATE OF LIABILITY INSURANCE

SOUTH-M

OP ID: BSL

DATE (MM/DD/YYYY)

08/04/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Dawson Insurance 1340 Depot Street suite #300 Rocky River, OH 44116-1799	Phone: 440-333-9000 Fax: 440-356-2126	CONTACT NAME: PHONE (A/C, No, Ext): E-MAIL ADDRESS: INSURER(S) AFFORDING COVERAGE INSURER A: Westfield Companies INSURER B: Allianz Global Corp Specialty INSURER C: INSURER D: INSURER E: INSURER F:	FAX (A/C, No): NAIC # 24112
INSURED Southeastern Equipment Co Inc. PO Box 536 Cambridge, OH 43725			

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> GENERAL LIABILITY <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC	X	CMM4890920	08/01/2014	08/01/2015	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS		CMM4890920	08/01/2014	08/01/2015	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ NIL		CMM4890920	08/01/2014	08/01/2015	EACH OCCURRENCE \$ 15,000,000 AGGREGATE \$ 15,000,000
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N <input type="checkbox"/> N/A	CMM4890920 OH EMPLOYERS LIAB	08/01/2014	08/01/2015	WC STATUTORY LIMITS <input checked="" type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000
B	Property in Trans.		MZI93009411	08/01/2014	08/01/2015	Transit 500,000
B	Property at Prem.		MZI93009411	08/01/2014	08/01/2015	Premises 15,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
City of Detroit is included as Additional Insured under General Liability per forms CG2033 07/04 and CG7087 01/05, as required in written contract or agreement.

CERTIFICATE HOLDER

CANCELLATION

CITY OF DETROIT Coleman A. Young Municipal Ctr Suite 1008 2 Woodward Ave. Detroit, MI 48226	DETRO-0	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
		AUTHORIZED REPRESENTATIVE

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Hiring Policy Compliance Affidavit

I, Michael R. Zalewski, being duly sworn, state that I am the Regional Manager

Title of Southeastern Equipment Co., Inc.
Name of Bidder Corporation or Other Business Entity

and that I have reviewed the hiring policies of this employer. I affirm that these policies are in compliance with the requirements of Article V, Division 6 of the Detroit City Code of 1984, being Sections 18-5-81 through 18-5-86 thereof. I further affirm that this employer will not inquire or consider the criminal convictions of applicants for employment needed to fulfill the terms of any City contract that may result from the competitive procedure in connection with which this affidavit is submitted, until such times as the employer interviews the applicant or determines that the applicant is qualified.

In support of this affidavit, I attach a copy of the application form that will be used to hire employees needed to fulfill the terms of any City contract that may result from the competitive procedure in connection with which this affidavit is submitted.

SIGNED.

[Signature]
Title: Regional Manager Date: 12.1.14

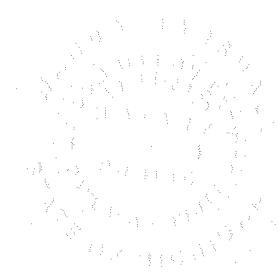
STATE OF Michigan)
COUNTY OF Oakland) SS

The foregoing Affidavit was acknowledged before me the 1 day of Dec, 2014,
by Wanda Marshall

Notary Public, County of Oakland

State of Michigan

My commission expires: 10-15-2020



Southeastern Equipment Co., Inc.

48545 Grand River Ave.
Novi, MI 48374

Phone: 248-349-9922
Fax: 248-349-9191

Job Application

Personal Information

Last	First	MI	SSN#	Email	
Street Address		City	ST	Zip	Home Phone
					Mobile Phone
Are you entitled to work in the United States? <input type="checkbox"/> Yes <input type="checkbox"/> No			Are you 18 or older? <input type="checkbox"/> Yes <input type="checkbox"/> No		If yes, Date of Birth
Military Service? <input type="checkbox"/> Yes <input type="checkbox"/> No		Branch <input type="checkbox"/> Yes <input type="checkbox"/> No	Are you a veteran? <input type="checkbox"/> Yes <input type="checkbox"/> No		War
What position are you applying for?			How did you hear about this position?		
Expected Hourly Rate		Expected Weekly Earnings		Date Available	

Prior Work Experience

	Current or Most Recent	Prior	Prior
Employer			
Address			
City, ST, ZIP			
Telephone			
Name of Immediate Supervisor			
Dates of Employment	From To	From To	From To
Position/Job Title			
Pay			
Reason for Leaving			
May We Contact	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No

Education

	Name/Location	Last Year Complete	Degree	Major or Emphasis
High School		9 10 11 12		
College/University		1 2 3 4		
Trade School				
Other				
List any applicable special skills, training or proficiencies.				

Personal References

	Reference 1	Reference 2	Reference 3
Name			
Address			
City, ST, ZIP			
Telephone			

Disclaimer - By signing, I hereby certify that the above information, to the best of my knowledge, is correct. I understand that falsification of this information may prevent me from being hired or lead to my dismissal if hired. I also provide consent for former employers to be contacted regarding work records.

Signature

Date

CITY OF DETROIT
SLAVERY ERA RECORDS AND INSURANCE DISCLOSURE AFFIDAVIT

1. Name of Contractor: Southeastern Equipment Co., Inc.
2. Address of Contractor: 48545 Grand River Ave.
Novi, MI 48374
3. Name of Predecessor Entities (if any): _____
4. Prior Affidavit submission? ☐ No ☒ Yes, on: multiple
(Date of prior submission)
If "No", complete Items 5 and 6.
If "Yes", list date of prior submission above, go to Item 6 and execute this Affidavit.
5. ☐ Contractor was established in _____ (year) and did not exist during the slavery era in the United States, is not a successor in interest to any entity that existed during such time, and therefore has no relevant records to search, or any pertinent information to disclose.
☐ Contractor has searched their records and those of any predecessor entity, and has found no records that they or any predecessor(s) made any investments in, or derived profits from the slave industry or from slave holder insurance policies.
☐ Contractor has found records that they or their predecessor(s) made investments in, or derived profits from, the slave industry or slave holder insurance policies. The nature of the investment, profits, or insurance policies, including the names of any slaves or slave holders, is disclosed in the attached document(s).
6. I declare that the representations made in this Affidavit are accurate to the best of my knowledge and are based upon a diligent search of records in the Contractor's possession or knowledge. All documentation attached to this Affidavit reflects full disclosure of all records that are required to be disclosed to the City of Detroit. I also acknowledge that any failure to conduct a diligent search, or to make a full and complete disclosure, shall render this contract voidable by the City of Detroit.

Michael R. Zalewski (Printed Name) Regional Manager (Title)
[Signature] (Signature) 12.1.14 (Date)

Subscribed and sworn to before me
this 1 day of December

Notary Public, Oakland County, Michigan
My Commission expires: 10-15-2020